

Baylor University Geosciences Department

AUTHORIZATION FOR USE OF DEPARTMENTAL VEHICLE

Date of Proposed Use: _____

Time of Proposed Use: _____

Destination: _____

Anticipated Mileage: _____

Student Requesting Use: _____

Purpose of Trip: _____

Reason for need of Departmental Vehicle:

Van Driving

- Must be 21 years of age
- You are required to pass an on-line van quiz before driving a van on behalf of Baylor.
- This test only has to be taken successfully one time. You do not need to retake this van quiz every two years with every two-year driving renewal.

By signing this form, I agree to read and abide by Baylor University's policies for driving a university/departamental vehicle. I also certify that I am a current approved driver for Baylor University and am in good standing on the University's approved driver list.

Student Signature: _____

Date: _____

Supervising Faculty Member: _____

Date: _____

_____ Approve _____ Denied

Departmental Chair Signature: _____

Date: _____

Vehicle: _____

Beginning Mileage: _____

Ending Mileage: _____

Gas (purchased, not charged): _____

Oil (purchased, not charged): _____